

## Summary of Features

Feature	Description
<b>Recording List</b>	Every conference you've recorded using Record and Replay is available in the recording list. For each recording, you'll see the date/time of your call, the recording duration, any notes or a title to the recording that you've assigned, and its replay code. You can click on any recording to view more details about it.
<b>Default Replay Status</b>	You have the option to automatically make new recordings active for replays, or force new recordings to be inactive for replays, until manually activated.
<b>Customizable Participant List Data Collection Fields</b>	You can define which data fields you'd like to collect from users listening to your replays, and Record and Replay Plus will automatically prompt for these fields on both the telephone and web before replay begins.
<b>Replay via Telephone</b>	Your users can access a replay of your recordings using any telephone, simply by entering the recording's Replay Code.
<b>Replay via Web</b>	Users that don't want to use the telephone and would rather use a web browser to listen to your replays can do so from any computer.
<b>Detailed CDR/ Participant List Reports</b>	You'll have instant access to reports for each of your replays. Each report will include usage data and the participant list data you configured.
<b>Download Recordings</b>	If you ever want to download a recording, you can do so directly from your web browser. No manual intervention, no large email attachments, and no delay.
<b>Extend Replay Duration</b>	If you'd like to extend the access to any particular replays, you can order extensions in one month increments.
<b>Buy a CD</b>	When you need a CD mailed to you, simply click the order button and one will be sent within 7 to 10 days.
<b>Buy a Transcription</b>	For those times when you'd like a transcription of a replay, your order will trigger a professional human-based transcription service to listen to your replay and email you a transcription.